



2024  
Fair on the Square  
Craft & Art Fair Entry Form  
September 28<sup>th</sup>, 2024

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Business/Organization: \_\_\_\_\_ Website: \_\_\_\_\_

Tax ID: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Estimated time needed to set up booth: \_\_\_\_\_ minutes

Do you need electricity?                    \_\_\_ Yes **(\$10)**                    \_\_\_ No

Do you need a table?                    \_\_\_ Yes **(\$10ea.)**                    \_\_\_ No

Briefly describe the items your booth is showcasing: \_\_\_\_\_

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(All vendors making sales are required by the City of Lyons to obtain a solicitor’s permit.)

Booth Size:    \_\_\_ 10’x10’ **(\$20ea.)**                    Food Truck Space:    \_\_\_ **(\$50ea.)**

IMPORTANT NOTE: There is ONLY ONE STANDARD 10’x10’ BOOTH SIZE AVAILABLE. If you would like additional space, please indicate the total number of 10’x10’ spaces you need on the line provided above. Each additional 10’x10’ space is \$20.

Will you be using open flames?                    \_\_\_ Yes                    \_\_\_ No

Are you setting up a tent?                    \_\_\_ Yes                    \_\_\_ No

I understand these premises are non-smoking.                    \_\_\_ Yes                    \_\_\_ No

Do you require ADA accessible accommodations?                    \_\_\_ Yes                    \_\_\_ No

Do you have a permit with the City of Lyons?                    \_\_\_ Yes                    \_\_\_ No

(City of Lyons Solicitor’s permit applications can be obtained online and notarized at the City of Lyons office. Please submit Solicitor’s permit to the city by September, 18<sup>th</sup>, 2024. For any questions, contact the City, 620-257-2320.)

**FOOD VENDORS ONLY**

Do you have a proper Kansas health permit?                    \_\_\_ Yes            \_\_\_ No

Additional Comments or Requests:

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**AGREEMENT AND RELEASE**

Booth fees submitted with applications that are NOT accepted will be returned within 6 weeks. An email notice will be sent upon acceptance or denial to this fair, along with booth assignment and check-in time.

By signing below, I understand that if weather conditions become severe, I accept full responsibility for myself, my employees and/or workers. I, the undersigned, intending to be legally bound, hereby, for myself, my heirs, executors and administrators, waive and release any and all rights and claims for losses and damages I may have against the Fair on the Square Arts & Craft Show, the Lyons Chamber of Commerce, the City of Lyons, the Rice County Commissioners, and all other parties and their representatives, successors, sponsors, and assignees for any and all injuries and all claims of damages, demands, and actions whatsoever which may arise as a result of participation in this fair. I hereby grant full permission to any and all foregoing to use photographs, videotapes or motion pictures of this fair for any purpose related to the fair, future fairs or beneficiary of the sponsor.

In the event that any of the items that I sell causes harm to purchaser or any other person, I accept full responsibility for any injuries, losses, or damages and will hold harmless the Lyons Chamber of Commerce Fair on the Square Arts & Crafts Show, the Lyons Chamber of Commerce, the City of Lyons, the Rice County Commissioners, and all other parties and their representatives, successors, sponsors and assignees.

Vendors selling inappropriate or offensive items will be asked to remove the product from their displays and/or be removed from the fair immediately. This is a family-oriented event and there will be many young children on the grounds at all times. Booth fees are non-refundable and non-transferable unless otherwise stated and your cancellation due to inclement weather does not constitute a refund.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return form and payment to *Lyons Chamber of Commerce; PO Box 127; Lyons KS 67554* or email to *lyonsks.chamber@gmail.com*